



## **LIBRARY DIRECTOR**

### **Pine Bluff/Jefferson County Library System**

200 East 8<sup>th</sup> Avenue

Pine Bluff, AR 71601

870-534-4802

#### **Position Information**

Location: Pine Bluff, Arkansas, 71601, United States

Position Title: Director

Library Name: Pine Bluff/Jefferson County Library System

Job Category: Administration/Management

Job Type: Full-time

Job Duration: Indefinite

Minimum Education: Master of Library Science or Master of Library Information Systems from an American Library Association accredited institution

Required Travel: 0-10%

Salary: \$50,000-\$78,000 per annum depending on qualifications

POINT OF CONTACT: Taylor Eubank, Acting Director

870-534-4802

[teubank@pineblufflibrary.org](mailto:teubank@pineblufflibrary.org)

#### **Description**

The Board of Trustees of the PB/JCLS is accepting résumés for a full-time director.

The library serves Jefferson County, AR with the headquarters library in Pine Bluff, and four full-time, full-service system libraries, located respectively in Altheimer; Redfield; Watson Chapel; and White Hall, Jefferson County, AR. There is a staff of about 30 full-time employees and an annual budget of approximately \$1,400,000. Funds for the system flow from property taxes; no appropriation by a city or county entity is necessary. The system is governed by a Board of Trustees.

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21 July 2017

Funds (over \$14,000,000) for construction of a new library facility in downtown Pine Bluff plus expansion and renovations at the four branches were approved in November 2016 and are available now. The selection of an architectural firm to design the new building and the expansions and renovations is underway.

The selection of the new director is contemplated to occur in a timely manner; thus, the director will be expected to actively participate in the library's design process, including but not limited to: schedule and conduct forums soliciting the ideas and dreams of the community; schedule and conduct community discussions of library services to be offered; apply a professional librarian's knowledge and experience to morph wishes into a professionally and economically acceptable edifice; communicate these requirements to the architectural team; be the point of contact between the library, the architects, the public, and the Board and establish effective, efficient, and trusted channels of communications.

The director performs professional and administrative duties in planning, developing, implementing, and directing public library services for the people of Jefferson County. The director will represent the library to local government and community groups and is encouraged to participate in the broader library community on a statewide and national level.

## **Requirements**

The ideal candidate will possess an MLS or MLIS from an ALA-accredited library school.

## **Desired**

Seven years of progressive professional library experience (public library experience preferred)

A minimum of five years supervisory experience

Experience in a modern, technology-based library with focuses on a strong children's program and an interactive community presence are pluses

Experience with multi-branch library systems.

Résumés, with three professional references (i.e., name; complete contact information: telephone; snail and email addresses; business or occupation; length of acquaintance), are being accepted on an ongoing basis, with preference given to those received by 31 August 2017. Résumés can be emailed to [teubank@pineblufflibrary.org](mailto:teubank@pineblufflibrary.org) or mailed to 200 East 8<sup>th</sup> Avenue, Pine Bluff, AR 71601. Direct phone calls seeking further information to 870.534.4802.